

AER 2022 Training
Calendar.

NOVEMBER

Featured Programs / Trainings	Dates	Duration	Location	Fees per Participants (Naira)
<ul style="list-style-type: none"> • Effective Selling: meeting your sales target 	1st – 2nd	2 days	Lagos	85,000
<ul style="list-style-type: none"> • Core Negotiation Skills • Cyber Security 	3rd – 4th	2 day	Lagos	85,000
<ul style="list-style-type: none"> • Functional Management Essentials for Departments and Managers • Collaborative Business Writing 	8th – 9th	2 days	Lagos	85,000
<ul style="list-style-type: none"> • Crisis Management • Performance Management • Handling a Difficult Customer 	10th – 11th	2 days	Lagos	85,000
<ul style="list-style-type: none"> • Giving Effective Feedback 	12th	1 day	Lagos	85,000
<ul style="list-style-type: none"> • Motivating Your Workforce to Success • Multi-Level Marketing • Teamwork And Team Building 	15th – 16th	2 days	Lagos	85,000
<ul style="list-style-type: none"> • Human resource management • High Performance Teams Inside the Company 	17th – 18th	2 days	Lagos	85,000
<ul style="list-style-type: none"> • Logistics and Supply Chain Management • Improving Mindfulness 	22nd – 23rd	2 days	Lagos	85,000

<ul style="list-style-type: none"> • Team Building – Developing High Performance Teams • Managing Personal Finances 	24th – 25th	2 days	Lagos	85,000
<ul style="list-style-type: none"> • Drivers Road Safety plus Customer Service Training 	26th	1 day	Lagos	TBD
<ul style="list-style-type: none"> • Getting Stuffs Done – Personal Development Boot Camp • Top 10 Sales Secrets 	29th – 30th	2days	Lagos	85,000

DECEMBER

Featured Programs / Trainings	Dates	Duration	Location	Fees per Participants (Naira)
<ul style="list-style-type: none"> • Effective Skill Training Supervisors – Leader Communication Coaching, and Conflict • Manager Management 	1st – 2nd	2 days	Lagos	85,000
<ul style="list-style-type: none"> • Call Center Training - Sales and Customer Service Training for Call Center Agents • Archiving and Records Management 	6th – 7th	2 days	Lagos	85,000
<ul style="list-style-type: none"> • Effective Selling: meeting your sales Target • Women in Leadership 	8th – 9th	2 days	Lagos	85,000
<ul style="list-style-type: none"> • Employee Motivation • Trade Show Staff Training • Customer Support 	13th – 14th	2 days	Lagos	85,000
<ul style="list-style-type: none"> • Logistics and Supply Chain Management • Being A Likeable Boss 	15th – 16th	2 days	Lagos	85,000

<ul style="list-style-type: none"> • CRM - An Introduction to Customer Relationship Management • Increasing Your Happiness 	20th – 21st	2 days	Lagos	85,000
<ul style="list-style-type: none"> • Executive Administrative and Personal Assistant Training (EAPA) • High Performance Teams Remote Workforce 	22nd – 23rd	2 days	Lagos	85,000

All Online courses are available anytime

- Register for your online course
- Pay =N= 15,000 naira per course
- Start your course online 24/7 | 30 days to complete a course
- Cost covers manual /training materials and certificate of participation

Zoom /Virtual Classes available on schedule

- Register scheduled class
- Duration of course is 2 – 3 hours/one or two days
- Pay =N= 10,000 naira per course
- Cost covers manual /training materials and certificate of participation

In-Person face-to-face classes available as scheduled

- Cost depends on course and location
- Discount applies to two or more participants from one organization
- Customized/in-house training available for organizations anywhere at a discounted price
- This cost covers manuals, training materials, certificate of participation and feeding

This cost covers manuals, training materials, certificate of participation and feeding, also available for customized date, duration and location.

Let us know if you have any questions.

Regards,

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Some of our clients



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